

Community Team and Community Team Co-Lead (f/m/d)

Deadline:	TBD
About:	5-10 hrs/week (occasionally more during political peak times)
Start:	ASAP
Location:	Remote / Home office
Payment:	Unpaid volunteer role

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About Volt

Volt is a pan-European political movement and party, active in more than 30 countries, that believes the challenges we face — from climate change to digitalisation to democratic backsliding — don't stop at national borders. Volt Switzerland is part of this movement, building progressive, pragmatic, and evidence-based policy for Switzerland and Europe.

About the Community Team

The Community Team is the heartbeat of Volt Switzerland, responsible for building, nurturing, and activating our nationwide grassroots movement. We bridge the gap between national strategy and local action, serving as the connective tissue that links our members, volunteers, city leads, and functional teams. Our team creates the environment where our community thrives; ensuring seamless onboarding, consistent local support, inclusive engagement, and strong alignment with Volt Europa's pan-European vision.

Responsibilities of the Community Team

- **Membership Onboarding & Retention:** Welcoming new members and volunteers, guiding them through the onboarding journey, and ensuring continuous engagement across all experience levels.
- **Local Team Support:** Supporting, coordinating, and mentoring city team leads to ensure operational consistency, shared resources, and functional growth across Switzerland.
- **Internal Communication & Community Health:** Fostering a welcoming, inclusive, and motivated culture across our communication platforms while ensuring adherence to community guidelines and values.
- **Mobilisation & Campaign Support:** Activating local members and grassroots capacity for high-impact political moments, such as referendum signature collections, election campaigns, and national events.
- **Grassroots Feedback Loop:** Serving as the key channel between local members and national functional teams (Policy, Comms, Events, and the Board) to route local feedback up and cascade national priorities down.
- **Inclusion & Diversity Alignment:** Adapting Volt Europa guidelines locally to ensure diverse, gender-balanced recruitment across city leads and functional working groups.

Community Lead Description

The Community Lead oversees the growth and health of Volt Switzerland's membership base and grassroots structures, rather than managing a specific content or campaign output team.

About the role

- Setting strategy: decides priorities in accordance with the Board's strategy and OKRs for growing and engaging the party's membership and local chapters
- Coordinating local structures: supports and coordinates city and functional chapter leads, making sure onboarding, communication, and standards stay consistent across the country rather than fragmenting locally.
- Quality control and consistency: ensures onboarding processes, community guidelines, and internal communication tone are applied consistently across chapters and platforms.
- Representing the team: acts as the main link between city team members and the Board — as well as channeling member feedback and capacity (e.g. who's available to collect signatures) up to Policy, Comms, and Events, and cascading priorities back down to local groups.
- Manages timelines and deadlines: sets and tracks the community engagement calendar in accordance with the party's political and legislative calendar — e.g. membership drives timed to the referendum signature deadline, chapter launches, congress delegate elections — so outreach efforts land when engagement actually matters.
- Oversees recruiting and mentoring: recruits new members and volunteers, mentors emerging local chapter leads, and preserves institutional knowledge (chapter contacts, local relationships) as people rotate through roles. You also seek out and identify promising candidates for functional teams.
- Teambuilding: you make sure members enjoy themselves and feel neither bored nor overwhelmed.
- Alignment: you make sure that Volt Europa's policies and procedures are adapted to the Swiss community (especially a gender-balanced recruitment of city leads and within functional teams).
- Coordination and alignment with the Volt Europa Community team, as well as exchange with Community leads of other chapters by joining regular exchange calls.

Position and Hierarchy

Team	The national Community (all functional teams and city leads)
Reports to	National Board
Works closely with	National Board
Coordination	Monthly team calls + ad hoc check-ins as needed

About you

- At least 18 years old,
- A registered member of Volt Switzerland,
- Fluent in English, as well as in at least one national language such as German, French or Italian.
- Self-starter with strong organisational skills
- Good communicator who can engage people from diverse backgrounds
- Genuine alignment with Volt's values and pan-European vision
- Ability to work independently and take initiative

Desired skills

- Prior experience in a party, NGO, student organisation, or volunteer network
- Familiarity with swiss politics

Your benefits

- A strong network within Volt Switzerland and across the broader Volt Europa movement
- Direct influence over how Volt grows and is perceived in our community
- Access to internal trainings, resources, and a supportive team of like-minded people
- The opportunity to be part of something genuinely new in Swiss politics

Next steps

Interested in becoming a Community Lead or a team member (or want to learn more)?
Contact us at info@voltswitzerland.org. To apply, fill out our [application form](#).
Shortlisted candidates will be invited for a brief introductory call.